

PLEASE TAKE SOME TIME TO READ OUR SAFETY

MEASURES FOR YOUR SPECIAL DAY.

UPDATED: 23RD SEPTEMBER 2020

COVID SECURE

#### DISPLAYING SYMPTOMS

Anyone displaying symptoms of Covid-19 will not be permitted to attend we strongly advise they follow advice on the NHS website.

#### NUMBER OF GUESTS

A maximum of 15 people. Anyone working i.e. Venue staff, registrars, suppliers and catering staff are not included in this number.

# TRACK AND TRACING

Contact information of all guests, visitors and suppliers attending the venue will be recorded to assist the NHS in tracking and tracing.

#### CLEANLINESS

All areas are cleaned thoroughly and sanitised before and after every event.

#### SANITISER STATIONS

Sanitiser Stations will be situated around the building for frequent use by staff and guests.

# REMAIN SEATED AS MUCH AS POSSIBLE

Socially distanced seating and spacing out of tables and chairs in line with the 1 metre plus guideline. Guests will be reminded to avoid physical contact with other households.

# FACE COVERINGS

Face Coverings must be worn by all who are present. The only time you can remove your face covering is if you are seated to eat and drink.

# VENTILATION

Doors and Windows must be open during the event to allow ventilation.

#### **FACILITIES**

Toilets will be regularly checked and cleaned throughout the day.

#### SHARING ITEMS

Objects such as Guestbooks, Polaroid cameras etc should be minimised with hand sanitiser available to be used before and after use.

# TABLE SERVICE

Food and drinks will be served to your table.

# TOUCH POINTS

Frequent touch points, such as door handles, will be regularly cleaned in the breaks.

#### ENTERTAINMENT

Music or background noise should be limited to avoid making conversations difficult. Dancing is not be permitted throughout the event. Any live music or performing arts are encouraged to perform outside. Where this is not possible, live music acts are to follow social distancing guidelines.

# SINGING, CHANTING, INSTRUMENTS

Guests should avoid singing, raising voices and playing instruments at a volume that make conversations difficult. Instruments that are blown into should be avoided at this time.

#### **EXCHANGING RINGS**

Wedding rings should be handled by as few people as possible and hands should be washed before and after.

#### INFANTS

Where an infant is involved in the proceedings, a parent/guardian or member of the infant's household should accommodate the infant.

#### HAND WASHING

Guests, children and staff will be reminded frequently to wash their hands.



Talk to us

PLEASE GET IN TOUCH WITH YOUR WEDDING
COORDINATOR IF YOU HAVE ANY QUESTIONS OR
CONCERNS.